

Standard Layout: **“Friendship Hall” - Dining/Multipurpose Room**

- 6 chairs to each round table. 10 Chairs around each set of 3 square; 1 square table stays folded up
- Please do not stack chairs higher than 6. Do not cover windows with chair stacks (fire code). Try to keep outlets free if possible
- Blinds opened to first metal bar
- Podium cattycorner to the left side of room when facing kitchen
- US Flag to left of podium, NC Flag to right (when facing podium)

